



Academic Administrative Calendar

The Academic Calendar for the session 2018-19 is to be followed by the Undergraduate and Post Graduate courses, for all the necessary compliances by all the concerned:-

Admissions: Immediate after Result of HSC Exam. And odd semesters.

- Last date of Admission: 06 August, 2018
- Last date for Admission with prior permission of the Vice-Chancellor: 27 August, 2018
- Last date of submission of Enrolment forms to the university: Within 10 days from the last notified date of Admissions

Winter Examinations (Kindly see the timely notices for further details)

- Last date for receipt of exams forms:.....10/09/2018
- Ex-Students of immediately previous examination: Within 10 days from the date of declaration of the result of summer exams.

First Term (Odd semesters) SEM-I, III, and V (Session -15/06 to 27/10/2018)

Classes begin	02/07/2018
Freshers' Counselling.....	7/07/2018
Field work/Project work/Excursion/Co-Curricular activities.....	15/09 to 20/09/2018
Seminar topic selection/Assignment begin.....	21/09/2018
Assignment Submission.....	30/09/2018
Presentation of Seminar.....	01/10 to 03/10/2018
Dispersal of classes.....	10/10/2018
Practical Exam.....	4/10/2018*
Theory Exam Begin.....	08/10/2018*
Winter Vacation.....	29/10 to 28/11/2018

Second Term (Even semesters) SEM-II, IV, and VI Session -29/11 to 30/04/2019)

Classes begin: Immediate after termination of every exam of SEM-I, III, V	
Field work/Project work/Excursion/Co-Curricular activities.....	15/12 to 20/12/2018
Seminar topic selection/Assignment begin.....	15/02/2019
Presentation of Seminar.....	21/02 to 23/02/2019
Assignment Submission.....	18/03/2019
Dispersal of classes.....	31/03/2019
Practical Exam.....	01/04/2019*
Theory Exam Begin.....	10/04/2019*

Summer Vacation: 01/05/2019 to 15/06/2019*

*These are tentative dates. Kindly see the timely notices for further details and avoid inconvenience



Students Development Plan (SDP)

The Students Development Plan is to be followed by the Undergraduate and Post Graduate courses for the session 2018-19, hereby notified for all the necessary compliances by all the concerned:

Sr. No.	Month	Total Working Days in the months	Days to be dedicated to N+I	# Student Counseling(SC)by faculty	* Research Activity(RA)
01	15 June 2018	14	Ad + Ex	7Hrs/Day	0
02	July	26	03day Pjt./LS 15 th of July -Smr. 22 nd of July -Agn	02 Days PP (45mts/day)	45mts/day
03	August	27	03day Sp/LS 12 nd Aug-EC	02 Days GD 03 Days DB (45mts/day)	45mts/day
04	Sept.	24	Smr/Agn 03day Study Tour 29 th Sept ESC	2days GL/BC 23rd sept-SNgC RD(45mts/day)	45mts/day
05	Oct.	24	03day Final Agn	03 Days Smr (45mts/day)	45mts/day
06	Diwali Vac.		29/10 to 28/11/2018		
07	Nov.	02	02day Sp/LS	02Days BC (45mts/day)	45mts/day
08	Dec.	25	Smr/Agn 02day Ind.Vt. 26&27Dec-CM	03 Days RD (45mts/day)	45mts/day
09	Jan.2019	26	03day Sp/LS 16 th Jan-ESC Smr/Agn	PPT(Mandatory) 02days BC (45mts/day)	45mts/day
10	Feb.	23	01day GL/GD	PPT(Mandatory) 03 Days Smr (45mts/day)	45mts/day
11	March.	24	03day Final Agn	02Days BC (45mts/day)	45mts/day
12	30 April.2018	26	10day LS	RD (45mts/day)	6 hrs/W



Abbreviations: -

Pjt = Project	BC =Bridge Course (for Compensation of lapsed days due to Absence in class or for lag behind students)
Agn = Assignment	EC =Elocution Comp.
Ind.Vt. = Industrial Visit.	DB =Debate Comp.
GL. = Guest Lecture	DC =Dance Comp.
GD = Group Discussion;	SNgC =Song Comp.
Sp = Sport;	CM =College Mohotsav
LS = Library Service;	Esc =Essay Comp.
RD = Resolving Difficulty	Smr =Seminar
PP = Promoting for participation in various activity	PPT =presentation

NB:- Every Dept. should take in to account the activity plan while preparing the year plan of the course schedule that there should not any overlapping of any activity and 80% compliances are expected wherever the activities are applicable. Major changes are not allowed but 20% modifications or replacement by other activities are admissible for their convenience.

#*excluding 5Hrs per day.

Workload of teacher should not be less than 40Hours/week for 30 working weeks (180 days).

Presumed: -

- 8W for (Ad + Ex = Admission Exam. Activities)
- 30W for (T+L+E= Teaching+ Learning+ Evaluation Process)
- 4W (dedicated to valuation)
- 4W for (N+I=Non-instructional/sport, extension act.)
- 3Hours per week for (R.A. and S.C) other than practical.